



Position / Title: Paraeducator

Reports To: Principal/Student Services Coordinator/Executive Director

Position Summary:

Alexander Graham Bell Montessori School in Wheeling, Illinois is seeking a Paraeducator for the 2024-2025 school year in the 3-6 year old classroom. The position is in a blended early childhood program that serves general education students and students who receive special education services.

Job Duties / Responsibilities

Work with students and lead teachers to provide instructional support for meeting instructional program objectives.

Work with staff as a collaborative team member.

Work with students in toileting and feeding.

Work with students with Individualized Education Programs (IEPs)

Work with students individually or in small groups to review, reinforce, enrich or expand upon skills or concepts presented by the lead teacher.

Assist the classroom teacher in maintaining classroom discipline. Alert the lead teacher to any behavioral problems that limit the students' ability to access instruction.

Perform other duties as assigned by the Executive Director and Student Services Coordinator.

Qualifications:

Hold or be eligible for a Paraprofessional license from the Illinois State Board of Education.

ONE of the following: Associate's degree, 60 semesters of coursework, high school diploma with passing scores on ETS Parapro exam or ACT Workkeys

Physical Demands

Requires prolonged sitting or standing.

Occasionally requires physical exertion to manually move, lift, carry, pull or push heavy objects or materials.

Occasional stooping, bending, and reaching

AGBMS will provide Cued Speech and CPI training