

# Alexander Graham Bell Montessori School and AEHI Parent Contract

1. I/We agree to read the policies of AGBMS-AEHI as written in the Parent Handbook which can be found on the website: [www.agbms.org](http://www.agbms.org); \_\_\_\_initial
2. AGBMS-AEHI may take the child/ren, ages 5 and up, on field trips off campus when parents are properly notified and children are chaperoned by adults; \_\_\_\_initial
3. The school may take photographs and video recording of my child for school use in the following ways:
  - a. In print; on [www.agbms.org](http://www.agbms.org) website
  - b. Transparent Classroom for Infant/Toddler and Children's House
  - c. Montessori Compass for Elementary and Middle School \_\_\_\_initial
4. I/We understand the child is accepted on a six-week trial basis to ensure a good fit; \_\_\_\_initial (n/a if current family)
5. I/We agree to pay the tuition as specified—in the event I/we decide to withdraw the child I/we agree to provide a 60-day written notification or will forfeit balance of month tuition; \_\_\_\_initial
6. I/We agree to keep the terms of our tuition/scholarship confidential. Discussion of tuition rates could result in an adjustment of current agreement. \_\_\_\_initial
7. The school year is based on 10-months—August through May. Tuition is contracted and charged as a total year with 10 equal installments. During this time, there are several days the school is closed. I/We acknowledge that these days are not included in tuition, and if care days are offered, there is an additional fee. Additionally, if the school closes due to a public health emergency, tuition will continue to be due per the installment agreement. \_\_\_\_initial
8. I am responsible for providing a current copy of proof of medical insurance for my child(ren). \_\_\_\_initial
9. I/We agree to the guidance and discipline policy put forth in the Parent Handbook. \_\_\_\_initial
10. Cell phones are not to be used on school grounds. Please keep your full attention on driving safely and the correct way in the parking lot. Stop at designated line in driveway, help your child out of the car for temperature check and health pre-screening. If child is healthy staff will escort into the building. \_\_\_\_initial
11. The school day ends at 3:20 and pick up is until 3:40 pm. Children enrolled in PM care must be picked up by 5:55. After 6:00pm. a late fee will be assessed in \$50 per portion of 15 minutes. Ex. 1 to 15 minutes late=\$50; 16-30 minutes late = \$100; etc... \_\_\_\_initial
12. I/We understand that if my child is sick and is either sent home from school or kept out due to fever, vomiting, diarrhea or a contagious illness, my child may not return to school for 24 hours after symptoms subside and temp is normal. If child becomes ill during school day, I will have the child picked up with in 30 minutes of notification call. \_\_\_\_initial
13. I/We agree to the fundraising expectations as written in the Parent Handbook; \_\_\_\_initial
  - a. AGBMS expects each family at Alexander Graham Bell Montessori School participate in raising funds for our school. Each family shall donate or fundraise \$600 to further help cover the cost of their child(ren)'s education. Contributions can also be made in the form of donated time or in-kind donation match from your employer. AGBMS is a 501(c)(3) charitable organization and any contribution is fully tax-deductible.
    - This contribution is included with monthly invoice in 4 payments of \$150.00 in September, November, February and April.

**I/We acknowledge that we have received a copy of this contract and agree to abide by the policies and procedures of AGBMS.**

Child(ren)s Name \_\_\_\_\_

Please Print Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_