



## Alexander Graham Bell Montessori School

# Parent Communication

We try to keep all parents both well informed and involved in the daily life of the school. There are many avenues of communication and many opportunities to participate.

**Newsletter** – There is periodic newsletter containing news about current events regarding the school, updates from each classroom teacher, parent association news and special activities in which the children are involved.

**Teacher e-mail** – Each classroom teacher and every school employee has an e-mail address for both internal and external communication. This is very convenient for those times when you want to get a message to the teacher but do not want to interrupt them in the classroom. The teachers will access their e-mail on a regular basis and normally respond within 24 hours.

**Web Site** – The school website ([agbms.org](http://agbms.org)) contains a great deal of information regarding the school. A calendar of upcoming school events, school closing information (in case of weather emergencies), and a suggestion box for recommended improvements to our services are only a few of the growing number of features on the site.

**Parent Education** – There are two parent education nights held throughout the school year. These are conducted by the teachers and are intended to help inform the parents about Montessori principles and give them an understanding of what their child's day is like.

**Parent/Teacher conferences** – A private conference with the teacher is held two times per year, one in the fall and one in the spring. This is to inform the parents regarding their child's progress, discuss standardized achievement test scores, and any other issues regarding the child's curriculum. Since the curriculum is designed to accommodate each child's unique needs, these conferences are extremely important.

**Parent Visitation** – Parents are always welcome to visit the classrooms at anytime. We have an open door policy regarding parent visits. You are invited to come and watch the Montessori process in action. The "child initiated" activities and small workgroup projects are an integral part of the Montessori concept and seeing them happen is very enlightening.

**Parent Association** – We have a very active parent association at the school. Every parent is automatically a member and meetings are held periodically. The parent association sponsors many activities to benefit the school and the children. Fundraisers, school celebrations and parties, educational enrichment activities for the students, and volunteerism at the school are a few of the many projects of the parent association. All parents are encouraged to get involved and help make the school the best it can be for our children.

**9300 Capitol Drive ~ Wheeling, IL 60090**

**See our Web site ~ [www.agbms.org](http://www.agbms.org) ~ or call 847/850-5490**